**Present:** Chris Jessop, (CJ) Nick Elsome (NE) Hilary Dewey, (HD) Liz Collas, (LC) Martin Wise,(MW)

In attendance : Amanda Holland.

1. **Apologies for Absence**: Peter Dragonetti and Tarek Moghul. Only 6 people in attendance as per regulations.
2. **Public Forum**: No attendees
3. **Minutes of the last meeting Thursday April 8th 2021.** Were signed as correct.
4. **Matters Arising :** None.
5. **Correspondence :**   A local resident has been in correspondence with the Clerk and Chair on a number of different issues over the last 2 months, primarily regarding our Code of Conduct and a potential conflict of interest on the part of a Councillor. After discussion it was agreed that the code of conduct adopted by the South Oxfordshire District Council would again formally be adopted as the code for members and co opted members of Goring Heath Parish Council with immediate effect. The clerk was requested to publish the Code of Conduct in full on the website and to notify the monitoring officer of SODC of the passing of the above resolution. See also 7a below*.*
6. **District and County Councillors report**: Cllr P Dragonetticirculated a report in advance which was approved.
7. **Key areas requiring discussion:**
8. **Importance of confirming any potential Conflicts of Interests**: After a query from a resident, CJ reminded the meeting of the importance of declaring any potential conflicts of interest.  AH to minute all declarations of interest in future. A Complaints Policy was reviewed and unanimously adopted.
9. **Footpath 27 Diversion** : After discussion it was agreed, that further to site visits and consultation with all parties, a vote would be taken on the motion “ No Strong Views” Proposed by LC and seconded by HD. MW abstained. Motion carried. This replaces all previous positions held by the council, and was felt to reflect the complexity of the issue and the majority view.
10. **Hazell and Jeffries Goods Vehicle Operating Licences**. PD has reported that SODC have raised an objection to the proposed changes. It was noted that this was a first for SODC to have such a request, difficulties and complications of the matter were discussed.
11. **Governance Matters.**

**Finance and Bank Reconciliation:** A bank reconciliation and note of expenditure was circulated and approved. Clerk Salary £370.00 The Landscape Group £228.00, Going Forward Buses £200.00, Goring Press £350.00, SODC £107.64, Internal Auditor £280.00.

**Housekeeping:** The Annual Parish Meeting Online on the 15th April 2021 went very well. The Annual Governance and Accountability Return (AGAR) was circulated, signed and approved. The Internal Audit was circulated and discussed and recommendations were approved. The Publication of the Notice of Public Rights and Publication of Unaudited AGAR will be announced on Wednesday 2nd June 2021 and will commence on Thursday 3rd June 2021, ending on Wednesday 14th July 2021. This will published on the website and on all notice boards as required. It was noted that the Standing Orders and Financial regulations will be reviewed and revised by AH and CJ and circulated to all members before the next meeting.

**9. Maintenance.**

**Bus Shelters**. Notification of Works has been published and works can commence on repairs in June.

**Crays Pond:** Waiting for a report fromRod D’Ayala. MW to progress. A response in reply to a local resident regarding possible works to the Pond and surrounding areas was discussed, AH to progress.

**Footpaths and Rights of Way:** See above.

**Gravel Store Long Toll:** LC reported on actions to mitigate creep on the volumes of gravel being stored here.

**Playground Maintenance :** AH reported that we need a new rope on the Rec playground. This will be picked up an our annual inspection which takes pace in July. The table tennis surfacing is on order.

**Pathway leading to Shirvells Hill:** Further to a recent visit from Jon Beale SODC and detailed discussion of the options, It was agreed to obtain a quote for the surfacing of the pathway on the slope leading to Shirvells Hill. Once received, the Clerk to approach Thames Water to cover the costs of making good given that their works had caused the issue.

1. **The Newsletter/ Website /Social Media.** Articles were requested for the June Edition.
2. **The Parish Hall :** Nothing to note
3. **Planning and Unauthorised Developments.** After discussion it was agreed that HD would oversee all planning applications and appropriate responses to SODC. Proposed by LC and thanks expressed by all.

|  |  |  |
| --- | --- | --- |
| 1. **PLANNING APPLICATIONS APRIL/MAY** | **Parish Council** | **Notes** |
| [**P21/S1835/LB**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1835/LB)  Haw Farm Deadmans Lane Goring Heath RG8 7RX  Demolition of existing barn and construction of a new barn. | No Strong Views |  |
| [**P21/S1721/FUL**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1721/FUL)  The Barn Collins End Goring Heath RG8 7RH  Two storey barn with one bedroom and two garages. | Pending |  |
| [**P21/S1373/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1373/HH)  Laurel Cottage Crays Pond RG8 7QE  To install an inground swim pond of 4.7m long by 2m wide and 1m deep | No Strong Views |  |
| [**P21/S1774/LB**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1774/LB)  Rose Cottage Path Hill Goring Heath RG8 7RE  Proposed demolition of existing side extension and construction of new replacement side extension | Pending |  |
| [**P21/S1134/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1134/HH)  1 Church Cottages Whitchurch Hill RG8 7NY  2 storey front extension and second storey side extension to form 5 bed family home. | Object |  |
| [**P21/S1092/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1092/HH)  Conway Cottage Crays Pond RG8 7QG  Demolition of existing lean-to extensions and detached outbuilding and construction of new single/two storey side/rear extensions and new carport. | Pending |  |
| [**P21/S1158/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1158/HH)  Whiteacres Coldharbour Goring Heath RG8 7SY  Demolition of storage and kitchen extension, construction of single storey extensions, related alterations and ancillary works.  Proposed garden room to be used as home office/gym. | No Strong views |  |
| [**P21/S1113/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1113/HH)  Old Well Cottage Goring Heath Road Whitchurch Hill RG8 7PQ  Adaptation to current incorrectly built extension roof. | No Strong Views |  |
| [**P21/S1044/FUL**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1044/FUL)  Greenbroom Farm Shop Crays Pond Goring Heath RG87FZ  Extension of previous planning permission for one vegetable packing shed and two poly-tunnels. This application is for a further 5 year period of temporary planning permission. | No Strong Views |  |

1. **Speed / Traffic Planning Initiatives:**

a) **Crays Pond 30MPH**. CIL money is waiting to be released to fund the works required.

b) **Whitchurch Hill B471 30MPH**. CJ to approach OCC Highways

c) **Goring Heath Road**. CJ to approach OCC Highways. AH confirmed that OCC Highways had agreed to contribute to “Village Gates” being placed at the approach to Goring Heath Road from Hill Bottom.

d) **Long Toll Junction.** No immediate action being taken.

13 . **Any Other Business:**

**New councillors:** It was reported that three residents had expressed an interest in the two vacancies on the Parish Council. It was agreed that AH would write to each asking them to confirm their interest and write an application letter. They would then be invited, if still interested to the next Council meeting to observe and for the Councillors to meet them.

**GDPR and IT issues.** It was noted that Councillor Tarek Moghul had submitted an initial discussion document and costings for an update to existing IT and software. It was agreed to put this forward to the next meeting.

**Notice of Landowners Deposit Section 13, Beech Grove, land lying North East of Long Toll nr Woodcote RG8 0RR.** This will be published on Notice boards and on the website, for discussion at the next meeting.

The meeting ended at 19.00 hrs **Date of the next meeting** : **Thursday June 10th at 8pm in the Parish Hall.**