**Present:** Chris Jessop, (CJ) Nick Elsome (NE) Hilary Dewey, (HD) Liz Collas, (LC) Tarek Moghul (TM )

In attendance : Amanda Holland.

1. **Apologies for Absence**: Peter Dragonetti and Martin Wise

**Declaration of Interests** : LC declared for Planning Application, In absentia PD has declared as Member of Crays Pond CIC.

1. **Public Forum**: No attendees
2. **Minutes of the last meeting Thursday May 20th 2021.** Were signed as correct.
3. **Matters Arising :** None.
4. **Correspondence :**  We have received a Freedom Of Information Request which must be replied to within 20 working days. CJ will draft a reply for Council approval. There has been further correspondence from a local resident on one particular issue. After discussion it was agreed that CJ would draft a simple response in consultation with the clerk. A request to widen the roadside path from Crays Pond to Flint House has been received. GHPC has for many years been trying to get landowners and other interested parties to agree a formal footpath here, but to date there is not a definitive route. AH to reply. A request to address the problem of a fallen fence affecting the footpath at New Buildings was discussed. A resident has asked for the fence to be retained as a defining feature of the area. LC to visit and ask for advice from The Chilterns Society.
5. **District and County Councillors report**.
6. **Key areas requiring discussion:**
7. **Birchen Copse.** The planning application for a track has been withdrawn and that the track has been removed/covered with earth.
8. **30MPH speed limit at Crays Pond:** It was noted that the road marking for proposed works had been in place for a month now but there has been no notice of any works to date. CJ agreed to discover the current situation. AH confirmed that GHPC has £800 in Community Infrastructure Levy to spend in the parish.
9. **Grass and Maintenance Contract**. CJ noted his frustration and dissatisfaction with the situation as it stands today, One cut has been missed which we have been credited for, and the late May cut extended into June with the wet weather cited as the reason.MW and AH have been in regular contact on the issue, and will be meeting the operatives on site for a review. After discussion, it was decided to discuss the annual tender process at the next meeting.
10. **Governance Matters.**

**Finance and Bank Reconciliation:** A bank reconciliation and note of expenditure was circulated and approved. Clerk Salary £370.00 Going Forward Buses £100.00, BHIB Insurance £959.53

**Housekeeping:** It was noted that the Standing Orders and Financial regulations will be reviewed and revised by AH and CJ and circulated to all members before the next meeting. A Freedom of Information Policy was circulated, discussed and approved.TM to submit a GDPR and IT issues discussion document and costings to the next meeting. The Annual Insurance Review was passed as appropriate.

**9. Maintenance.**

**Bus Shelters**. Works can commence on repairs in June.

**Crays Pond:** AH reported that Rod D’Ayala has been in contact with members of the Woodcote Conservation Group, who have agreed to work with our local volunteers to build a programme of work for the Autumn. MW to progress.

**Footpaths and Rights of Way:** Notice of Landowners Deposit Section 13, Beech Grove, land lying North East of Long Toll RG8 0RR. GHPC has informed SODC that a footpath application for this area was lodged in October 2020. LC to check that both departments were aware of this, LC progress. NE asked if Woodcote PC were aware of this position, LC confirmed regular liaison with the Woodcote Parish Council and the Woodcote Conservation Group.

**Playground Maintenance :** The table tennis surfacing has been installed and is not satisfactory. AH to progress.

**Pathway leading to Shirvells Hill:** Quotes are being obtained for the surfacing of the pathway on the slope leading to Shirvells Hill. Once received, the Clerk to approach Thames Water to cover the costs of making good given that their works had caused the issue.

1. **The Newsletter/ Website /Social Media**. The website is under review.
2. **The Parish Hall :** Nothing to note
3. **Planning and Unauthorised Developments.**

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| 1. **PLANNING APPLICATIONS MAY/JUNE** | **Parish Council** | **Notes** |
| [**P21/S1835/LB**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1835/LB)  Haw Farm Deadmans Lane Goring Heath RG8 7RX  Demolition of existing barn and construction of a new barn. | No Strong Views |  |
| [**P21/S1721/FUL**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1721/FUL)  The Barn Collins End Goring Heath RG8 7RH  Two storey barn with one bedroom and two garages. | Objection |  |
| [**P21/S1774/LB**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1774/LB)  Rose Cottage Path Hill Goring Heath RG8 7RE  Proposed demolition of existing side extension and construction of new replacement side extension | Pending |  |
| [**P21/S1134/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1134/HH) **and Ammendments**  1 Church Cottages Whitchurch Hill RG8 7NY  2 storey front extension and second storey side extension to form 5 bed family home. | pending |  |
| [**P21/S1092/HH**](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/S1092/HH)  Conway Cottage Crays Pond RG8 7QG  Demolition of existing lean-to extensions and detached outbuilding and construction of new single/two storey side/rear extensions and new carport. | Pending |  |

1. **Speed / Traffic Planning Initiatives:**

a) **Crays Pond 30MPH**. See above 7b

b) **Whitchurch Hill B471 30MPH**. CJ to approach OCC Highways

c) **Goring Heath Road**. CJ to approach OCC Highways. AH confirmed that OCC Highways had agreed to contribute to “Village Gates” being placed at the approach to Goring Heath Road from Hill Bottom.This would cost £1000.00. A decision whether or not to install these gates to be taken at the next meeting.

13 . **Any Other Business:**

It was reported that one of the residents who had expressed an interest in the two vacancies on the Parish Council has withdrawn. One application letter has been received, and it was agreed that AH would write to each remaining candidate to invite them to the next meeting where we could meet them and offer them the chance to observe a regular meeting.

TM asked members to consider moving future meetings to Tuesdays, where both he and PD would be able to attend more easily. To be put on the agenda for a decision at the next meeting.

TM asked members to approve of a letter to residents on Goring Heath Road regarding the disposal of grass cuttings and garden waste. TM to report back to the next meeting.

AH reported that the Goring Heath Covid Response Volunteer Group has been recently disbanded. NE and all members unanimously thanked all volunteers for their contribution and dedication to fellow members of the community.

NE reported that an obituary for a previous member of the Parish Council would be submitted for the next newsletter.

CJ ended the meeting by suggesting we all think about proposals for a Parish Celebration, perhaps to celebrate the Queens 70th Year of her reign, a Platinum Jubilee. Lots of ideas were discussed, from a tree to a party, to be taken forward.

The meeting ended at 22.00 hrs **Date of the next meeting** : **Thursday July 8th at 8pm in the Parish Hall.**